



AGENDA

Nominations & Elections Committee

Thursday, September 14, 2023

10am

West Center, Room 2 / Zoom

GVR's Mission Statement: "To provide excellent facilities and services that create opportunities for recreation, social activities, and leisure education to enhance the quality of our members' lives."

Committee: Beth Dingman (Chair), Bev Lawless, Marilyn Querciagrossa, Lou Sampson, Sandra Thornton, Scott Somers (CEO), Nanci Moyo (Administrative Supervisor/Liaison)

Agenda Topic

- 1. Call to Order / Roll Call - Establish Quorum**
- 2. Approve Meeting Minutes:** May 16, 2023
- 3. Chair Comments**
- 4. Business**
 - a. Review the Election Timeline
 - b. Choose a Record Date to Present to the Board
 - c. Discuss Insert for Paper Ballot in Dues Invoice
 - d. Choose a New Meeting Date for October
- 5. Member Comments**
- 6. Adjournment**

Next Meeting: Thursday, October 12, 2022, Zoom, 10am-11:30am



MINUTES

Nominations & Elections Committee

Tuesday, May 16, 2023, 10:30am
WC Room 2 / Zoom

Committee: Beth Dingman (Chair), Bev Lawless, Marilyn Querciagrossa, Lou Sampson, Sandra Thornton, Scott Somers (CEO), Nanci Moyo (Administrative Supervisor/Liaison)

Visitors: 2

1. **Call to Order/ Roll Call – Quorum:** Chair Dingman called the meeting to order at 10:32am MST. A quorum of committee members was present.
2. **Approve Meeting Minutes: March 20, 2023**
MOTION: Lawless moved / Sampson seconded to approve the Minutes of March 20, 2023.
Passed: unanimous
3. **Chair Comments**
 - The Board Affairs Chair spoke with Chair Dingman about a possible early special election for Bylaws changes which may include changing number of Board Directors from twelve to nine and eliminating petitions.
 - Review changing the whole election schedule by moving it into February or looking at even earlier.
 - The Record Date is possibly an issue for changing the elections.
 - The Annual Meeting is set due to the Audit report based on the Bylaws Article IX Section 1: The Annual Meeting of The Corporation shall be held within ninety days (90) after the end of the fiscal year, and shall include a report of the outside auditor.
4. **Business**
 - a. Year-End Report and Next Year Goals:
 - Reviewed in 4.b. Timeline
 - b. Timeline 2024:
 - N&E would like to compress the election timeline during February 1 – 21 to allow for voting to begin sooner. Discussion was held to see if this was possible.
 - This year work with Membership to have the paper ballot request added to the dues invoice envelope.
 - Staff will ask Vote-Now about the timeline for getting out the election packets and let N&E know the answer as soon as possible.
 - Could move the petition dates from January 4 Petitioner Candidate

Applications available to January 2 and the applications due from January 19 to January 16. The vetting of signatures could be done by January 18 instead of January 24. Nearly a week sooner.

- Move the Candidate interviews to January 26 – February 2 instead of February 1-8. Regina Ford said she would do the interviews for 2024. Staff will need to check her availability. It was also suggested that the radio person could possibly do the interviews.
- Forums could be moved up a week. Instead of February 21 move to February 14, and instead of February 26 move to February 21.
- Voting could begin February 21 – March 12 instead of February 28 – March 21.

c. Recruiting Ideas:

- Put Public Announcements on the GVR TVs before movies and entertainment. Also put Public Announcements on KGVY Radio and in the Green Valley news.
- Individuals ask people to run for Director positions.
- Ask staff about Leadership Seminars for interested people within GVR.
- Ask Clubs to announce to their members the importance of running for GVR Board Director or put posters on the doors where clubs meet to announce the need for candidates for the Board.

The consensus of N&E is to begin meetings at 10am instead of 10:30am.

5. Member Comments: Comments made during the meeting.

6. Adjournment: Meeting adjourned at 11:56am.

Next Meeting: Thursday, September 14, 2023, WC Room 2 / Zoom, 10:00-11:30am



TIMELINE: ELECTION, BALLOT, ANNUAL MEETING 2024

October 25, 2023, Wednesday	Board of Directors Meeting: Set the Record date for January 30, 2024
November 8, 2023, Wednesday	10am Candidate Informational Session WC Room 2 (to provide potential candidates a chance to ask questions and receive information)
December 4, 2023, Monday	Candidate Applications available
December 14, 2023, Thursday,	10am N&E Committee: Share draft and get approval of the Annual Meeting announcement and Ballot by N&E
December 21, 2023, Thursday	4 p.m. Candidate application deadline <ul style="list-style-type: none"> • Candidate eligibility verified
December 22, 2023, Friday	90 days to Annual Meeting - Submit the Candidate slate to the Board of Directors in Email/Membership in Eblast
January 2, 2024, Monday	Petitioner Candidate Applications available
January 9, 2024, Tuesday	Draft Ballot to Attorney for review
January 16, 2024, Tuesday	Attorney reviewed draft ballot returned to staff
January 16, 2024, Tuesday	4pm Petitioner Candidates Applications due and vetted by January 18, 2023. <ul style="list-style-type: none"> • Petition deadline for Bylaws changes or Petition Board of Directors Candidates • Email notification sent to N&E Committee and Board of Directors • Not less than 60 days prior to annual meeting (Bylaws) • At least 60 days prior to annual meeting (CPM)
January 22, 2024, Monday	10am Board Candidate Orientation
January 23, 2024, Tuesday	Last day to withdraw candidacy and have name removed from ballot
January 24, 2024, Wednesday	2pm Board of Directors Meeting: Slate of Candidates announced
January 26, 2024, Friday	60 days to Annual Meeting: Slate of candidates presented to GVR Members – eblast and media
January 26 – February 2, 2024	Candidate Interviews for Website

January 30, 2024, Monday	Record Date <ul style="list-style-type: none"> • Dues paid in full/MAP/Monthly plan set up to be able to vote • No more than 30 days prior to election (CPM)
January 30, 2024, Monday	All documents for candidates and bylaws turned in
February 1, 2024, Thursday	Vote-Now Documents Sent: Annual Meeting information insert and mailing list
February, 12, 2024, Monday	Notice of Annual Meeting/electronic voting instructions mailed via USPS to members
February 14, 2024, Wednesday	10am Candidate Forum – West Center
February 21, 2024, Wednesday	Notice of Annual Meeting / electronic voting instructions received by members via USPS <ul style="list-style-type: none"> • At least 30 days prior to annual meeting (Bylaws)
February 21, 2024, Wednesday	Membership voting begins
February 21, 2024, Wednesday	5pm Candidate Forum – West Center
February 28, 2024, Wednesday	Board of Directors Meeting
February 28, 2024, Wednesday	Candidate Meet & Greet before and after Board of Directors Meeting
March 14, 2024, Thursday	Voting deadline paper and electronic ballots 4pm <ul style="list-style-type: none"> • At least five days prior to annual meeting (CPM)
March 14, 2024, Thursday	Election results reported to GVR Corporate Secretary <ul style="list-style-type: none"> • At least two business days prior to Annual Meeting (CPM) • Corporate Secretary reports election results to Board President and CEO, notifies candidates and results are published in eBlast
March 20, 2024, Wednesday	Board of Directors Meeting <ul style="list-style-type: none"> • Directors provide staff with Committee Chair Requests – Discuss this with Beth – because I don't think it should be done before the Annual Meeting. • Orientation of New Directors
March 27, 2024, Wednesday	Annual Meeting of the Corporation <ul style="list-style-type: none"> • Within 90 days of year end (Bylaws) • Special Meeting after Annual Meeting to Elect Board Officers/Committee Chairs • Committee Applications Due



Green Valley Recreation, Inc.
Nominations & Elections Committee

Propose Record Date

Prepared By: Nanci Moyo, Admin. Sup.

Meeting Date: September 14, 2023

Presented By: Beth Dingman, Chair

<p>Originating Committee / Department: N&E</p>
<p>Action Requested: Set a record date of January 30, 2024, to recommend to the Board of Directors for approval at the October 25, 2023, Regular Meeting.</p>
<p>Strategic Plan Goal: GOAL 5: Provide sound, effective governance and leadership for the corporation</p>
<p>Background Justification: Every year the Board of Directors needs to approve the record date provided by the N&E Committee or choose another date to be approved. The CPM states: Recommend to the Board a record date to determine the eligible roster of voting members which shall be no more than thirty (30) days prior to the election. If the Board fails to set a record date, the record date shall be the date of ballot delivery.</p>
<p>Recommended Motion: Move to approve January 30, 2024, as the record date to recommend to the Board of Directors for its approval.</p>